

**Iowa Chapter of International Association of Electrical Inspectors
Minutes of Executive Board Meeting
October 14, 2010
King's Pointe Resort
Storm Lake, Iowa**

The regular fall meeting of the Iowa Chapter IAEI Executive Board was called to order by President Mel Duncan at 1906 hours. All Executive Board members were present except Jeff Cooper. Minutes from the July 2010 meeting were read by Secretary Barbara Mentzer, motion to approve made by Dave Sullivan, seconded by Jerry DePenning, approved by voice vote.

Rick Chambers presented a report on membership numbers for our Chapter:

Fall 2008	-	158
Fall 2009	-	173
Fall 2010	-	205, plus 20 new members at this meeting

Much discussion ensued regarding the facility set-up for the Spring 2011 educational conference being held at the same location.

Treasurer Don Thompson presented the attached treasurer's report showing an ending balance for all funds through September 30, 2010 of \$61,724.02. Estimated costs for the Fall 2010 seminar are \$4,000. Motion made to approve treasurer's report by Dennis Jordison, second by Rob Weber, approved by voice vote.

The Chapter's refund policy was then discussed as we had a couple of registrants unable to attend at the last minute. Sullivan made a motion to establish a policy of 80% refund for attendees who are unable to attend; written notice must be given to the secretary within 30 days after the event in order for refund to be approved. If a refund request is made 7 days prior to the meeting, a 100% refund will be approved. The secretary will post the refund policy online and have it on all registration materials. Motion seconded by Jordison, approved by voice vote.

DePenning provided an update on educational issues, citing possibilities for online education and keeping new members interested in continuing education when they are not required for licensing CEU's.

Under new business:

Sullivan stated he was getting a bio from Mel Sanders and will be submitting that with a letter to the International Office for Sanders' Honorary IAEI Membership application. DePenning brought up the fact presenters for other IAEI Chapters often don't pay registration fees when presenting a portion of the education content of the meeting. He also mentioned, gifts are sometimes given to presenters and honorary guests upon arrival as well. Mentzer will query other IAEI Chapters and provide a report on how other Chapters handle these issues. A policy will need to be adopted once the Board has a chance to see the information.

Dwight Kramer presented his report on the Western Section meeting held in Green Bay, WI, September 19-22, 2010. Mentzer was given a 2nd place award for signing up 32 new members for the Iowa Chapter. Iowa had the highest net member growth for the past year with 42, and was 2nd for greatest amount of new members at 55; only 1 behind WI, at 56. The Iowa Chapter had 18 members attending the WS meeting, the best turnout for

our Chapter in recent history. Kramer mentioned the IAEI is looking for more code panel members and is encouraging all those interested to apply. Sullivan asked if the IAEI representatives had to be inspector members; Kramer will verify.

Topics for January 15, 2011 Executive Board Meeting:

1. Changes for the 2011 NEC; need to vote on them in April
2. Campaign for Western Section to be held in Des Moines?
3. Recruitment of younger members to hold office/be active in Chapter
4. Spring educational topics
 - a. 2011 Code update, 8 or 16 hours
 - b. Fault currents
 - c. Harmonics
 - d. Arc Flash calculations
 - e. Overcurrent protection
5. Need to decide how to divide days/hours/CEU's
6. Review policies

January meeting will be held at Marion City Hall @1000 hrs, Weber and DePenning will set up; more information to follow.

Motion to adjourn made by Sullivan at 2123 hrs, seconded by Jordison, approved by voice vote.

Respectfully submitted,

Barbara Mentzer
Secretary
Iowa Chapter
IAEI