

**Iowa Chapter IAEI  
Executive Board Meeting  
Minutes  
January 29, 2011**

Iowa Chapter President, Mel Duncan, called the January meeting of the Executive Board to order at 1005 hours at the Marion City Hall. All Board members were in attendance except for Dwight Kramer and Gary Snell.

**A motion to approve the minutes of the fall 2010 meeting was made by Dave Sullivan and 2<sup>nd</sup> by Tony Servantez. Motion approved by voice vote (AVV).**

Don Thompson presented the treasurer's report along with documentation showing the IRS e-filing receipt and our corrected tax payer identification number. **A motion to approve was made by Jerry DePenning, 2<sup>nd</sup> by Dennis Jordison, AVV.**

The first big topic on the agenda was the Spring 2011 Educational Meeting being held April 13-15<sup>th</sup> at King's Pointe Resort in Storm Lake. A decision was made to have 6 hours of 2011 NEC code update material presented. Other topics to be covered will include: fault current calculations, box fill calculations, Article 547, utility discussion, Code Panel, White Book and State Electrical program. Wednesday and Thursday class times will combine for one certificate for 16 CEU's, Friday will be a separate certificate for 4 CEU's. Attendees must be at all sessions to be awarded credits and receive their certificates.

Entertainment and the spouse program will be arranged by the communities around Storm Lake, and Scott Oleson with Storm Lake will organize those arrangements.

Sullivan is working on the manufacturer's trade show to be held on Wednesday evening immediately following class time. Vendors will have many door prizes and freebies for the attendees.

Door prizes for the entire conference, to be given out before classes begin and during breaks will be made up of distributor donations, IAEI items and tools purchased by the Chapter. **Rob Weber made a motion to approve spending up to \$500 on IAEI materials, 2<sup>nd</sup> by Mike Wetter, AVV. Sullivan made a motion to spend up to \$750 on tools and other items, 2<sup>nd</sup> by Weber, AVV.** Sullivan is also working on prizes for the annual Code Breakfast on Thursday morning.

The cost for conference registration was discussed and the following breakdown was decided:

Current IAEI Member:	\$250	
Non-IAEI Member:	\$350	(new member or renewal)
Late Fee:	\$ 50	added after April 1, 2011
Retirees:	\$100	
Spouse program:	\$ 45	
Banquet only:	\$ 30	

For Spouse & IAEI members not attending conference.

Included in the registration cost for attendees will be: The "Analysis of Change" book, coffee & rolls on Wed & Fri mornings, lunches on Wed & Thurs, Code Breakfast on Thurs, banquet on Thurs, and manufacturer's trade show on Wed. Registration forms will also offer 2011 NEC books and 2011 NEC Handbooks for purchase, cost not yet determined.

Discussion was held about the costs of renting a wireless microphone system vs. purchasing one for the organization. Sullivan and Wetter will look into cost comparisons and report at the Spring meeting.

The possibility of the Iowa Chapter hosting another Western Section meeting was brought up and all Board members thought it would be an excellent idea. Sec. Mentzer will contact Western Section Secretary Mike Forister and start the process to be a host Chapter.

Recently, members have noticed not all Iowa Chapter events have been listed on the I.O. website, Sec. Mentzer will look into why they are not and re-submit all events, dates and minutes to the I.O. for publishing.

The nominating committee for this year is made up of Servantez, Sec. Mentzer, Sullivan and Rick Chambers. The recruitment of “younger” members to office positions will be important, as we have a few “older” members set to retire. Anyone who would like to serve on the Board or as an officer is encouraged to talk to one of the nominating members.

Future meeting sites for the Chapter became the next topic of conversation. As our group continues to grow and flourish, we need to have our conferences in larger venues. After much contemplation, it was decided to start rotating meetings between the Cedar Rapids/Iowa City area and Des Moines/Ames. The following is the schedule for the next few years:

Fall 2011/Spring 2012:	Ames
Fall 2012/Spring 2013:	CR/IC
Fall 2013/Spring 2014:	DSM/Ames

Specific dates will be posted on the website and at the Spring 2011 meeting.

State Legislation, specifically House File 10, was discussed as to how the Iowa Chapter could promote positive discussions about the State Electrical Licensing and Inspection program with all State legislators. The Board came up with a list of talking points to be distributed to our membership to help bring up ideas for anyone meeting with or writing to legislators. The Board would encourage all Iowa Chapter members to be involved in the legislative process.

Next up was discussion and decisions on the draft copies of policies to be compiled in the Secretary’s book and posted online. The refund policy was written as moved during the October 14, 2010 meeting with a few clarifications. **Motion to approve the refund policy was made by Sullivan, 2<sup>nd</sup> by Jordison, AVV.** The presenter reimbursement policy was revised to include the word “may”; **motion to approve with the revision by Jordison, 2<sup>nd</sup> by Weber, AVV.** The Western Section reimbursement policy was revised to removed “50% of”; **motion to approve by Sullivan, 2<sup>nd</sup> by Thompson, AVV.** The policy for longevity awards was **moved to approve as written by Chambers, 2<sup>nd</sup> by Jordison, AVV.** The Western Section Officer policy was amended to refer to a “representative” vs. “President”; **motion to approve by Sullivan, 2<sup>nd</sup> by Weber, AVV.** With the standing nominations/audit committee policy, another revision was put forward as follows: If 2 of the 3 committee members are not inspector members, another inspector Board member will be added to the committee by the Past President; **motion to approve with revision by Sullivan, 2<sup>nd</sup> by Servantez, AVV.** No changes or revisions made to the memorials policy or retirees policy.

Sullivan updated the Board on the status of Mel Sander's honorary membership with the I.O. A letter has been completed and he and Kramer will be submitting it to the I.O. Changes from the Iowa Chapter for the 2011 NEC will need to be voted on at the Spring 2011 meeting to be forwarded to the Western Section for consideration at this year's meeting in September, if anyone has proposals for consideration, please forward those to Sec. Mentzer.

Sec. Mentzer submitted her application to the Board for consideration to apply for a NEC Code Making Panel as an IAEI representative. President Duncan signed the application and it will be forwarded to the Western Section Secretary. A question was brought up about the ability of non-inspector members to apply for CMPs. Sec Mentzer will inquire about this issue and report back to the Board.

With no other business before the Board, a **motion to adjourn was made by Chambers, 2<sup>nd</sup> by John Claeys, AVV @ 1356 hours.**

Respectfully submitted,

Barbara J. Mentzer  
Iowa Chapter IAEI Secretary