

**IAEI Iowa Chapter
Executive Board Minutes
8/18/13
Altoona, Iowa**

The meeting was called to order by 1st Vice President, David Bruns, at 10:02am. The following members were in attendance: John Claeys, Jerry DePenning, Dennis Jordison, Dwight Kramer, Mike McLaughlin, Tony Servantez, Barb Mentzer, and David Bruns.

The Spring 2013 meeting minutes were read and discussed. **A motion to approve was made by DePenning, 2nd by Jordison, approved by voice vote.**

Treasurer Jason Garmoe was unable to attend and no report was submitted. A full report will be presented at the October business meeting. A reminder will be sent to those who volunteered to help Treasurer Garmoe with collecting data from past conferences so a spreadsheet can be developed to help with planning future events. Discussion was held about the reimbursement policy for officers to attend Western Section meetings. Since the policy is approved there is no need for officers allotted the \$1000 sum to wait until October to submit receipts to Treasurer Garmoe. The Officers/members who will share an allotment will need to wait until all requests have been submitted.

Membership Chair Rick Chambers was not in attendance and no report was submitted.

The Fall 2013 Educational Conference was discussed. DePenning presented the proposed agenda and suggested we try to split the days as more attendees may want to attend the photovoltaic training on Thursday. It was discussed that we may pull in many new people by offering this one day class and also waiving IAEI membership requirements for this conference only. Two one-day meetings were established and cost set at \$80 per day or \$140 to attend both. Late fee of \$20 to apply per Prairie Meadows needed deadline for headcount. Each day of class will receive a certificate and attendees must attend the entire day to be given CEU credits. The Executive Board meeting will be held the evening of October 17th @ 6pm. DePenning will talk to the instructor about a possible PV display or mini tradeshow.

The location for the 2016 Western Section meeting was decided. **Claeys motioned to have the event at Prairie Meadows in Altoona, 2nd by Jordison, AVV.**

Future Iowa Chapter meetings will be held in the following order:

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|---------|--------------|
| 2013/14 | Altoona |
| 2014/15 | Ames |
| 2015/16 | Mason City |
| 2016/17 | Cedar Rapids |

Exact dates to be determined and forwarded to WS Secretary Forister and the International Office.

A motion to adjourn was made by Claeys, 2nd by Mentzer, AVV at 11:37AM.

Respectfully submitted,

Barbara Mentzer
Secretary
Iowa Chapter IAEI