

**Iowa Chapter IAEI
Executive Board Minutes
January 14, 2012**

The meeting, held in Marion at the City Hall offices, was called to order at 10:00 AM by President Rob Weber. Members Bill Noack and Duane Neff were not present.

First on the agenda was approval of minutes from the Fall Conference and Executive Board meeting; Jerry DePenning requested when times are noted in the minutes for them to be in standard time form, not military time. **Motion made to approve minutes as written by DePenning, 2nd by Tony Servatez, approved by voice vote (AVV).**

Chapter treasurer, Don Thompson, presented the year-end statement and account balances for the Chapter. A request was made to create a spreadsheet showing the expenses/incomes of the past several conferences so we will have comparable numbers to work with when trying to negotiate and schedule facilities and speakers and set prices for attendees. Thompson will work on this with help from Dwight Kramer and Weber.

Independent and in-house auditing was discussed. **Dennis Jordison made a motion to seek an outside independent audit during even years and in the odd numbered years we will do internal audits utilizing the already established audit committee.**

DePenning seconded the motion; AVV.

Motion to approve the treasurer's report was made by Jeff Cooper, 2nd by Servatez, AVV.

The upcoming Spring conference agenda was presented by DePenning; Wednesday and Thursday will give attendees 16 hours worth of continuing education and Friday will be worth another 4 hours. DePenning has the conference approved with the State of Iowa Electrical Examining Board and will pursue approval from Nebraska, South Dakota and Minnesota as well.

Kramer motioned to spend \$750 of tools & such and \$500 worth of IAEI items for door prizes for the conference; second by Thompson, AVV.

Kramer motioned to keep the cost of the conference the same as 2011's Spring conference; second by Jordison, AVV.

Kramer is working on the spouse program and has a band lined up for the entertainment after the banquet. Dave Sullivan is putting together the tradeshow once again and will solicit door prizes from vendors.

Secretary Barbara Mentzer will work on registration forms and the online registration and have it up and running as soon as possible.

The nominating committee for this year will be Mel Duncan, Mike Wetter and Rick Chambers.

The Chapter's desire to host the next available Western Section meeting was discussed. Kramer and Weber will draft a letter to the Western Section President and Secretary to formalize the Chapter's wishes and get us on the schedule. This should be in 2016 which would be a code update year.

Mentzer was reminded to update Chapter information on the IAEI main website.

Future meetings and locations: Fall 2012 will be either October 11-12 or 18-19 depending on facility availability, Spring 2013 will be April 10-12. Both of those will be in the Cedar Rapids/Iowa City area; again, depending on facility availability.

Mentzer updated the Board on the current activities with the State Electrical Examining Board.

Chambers gave an update on the mentoring program; he will be working with his volunteers, David Bruns and Bill Moore to come up with some ideas and provide more insight as time allows.

The meeting was adjourned at 11:50AM.

Respectfully submitted,

Barbara Mentzer
Iowa Chapter IAEI
Secretary