

IAEI Iowa Chapter  
Executive Board Meeting  
January 16, 2010  
Minutes

The January meeting of the International Association of Electrical Inspectors, Iowa Chapter, was called to order at 0933 hrs by President Mel Duncan. Minutes of the Fall Business Meeting were presented by Secretary Barb Mentzer, **motion to approve by Jerry DePenning, 2<sup>nd</sup> by Dwight Kramer, passed by voice vote.**

Discussion of the agenda for the Spring Business and Educational Meeting commenced with DePenning walking everyone through the proposed itinerary. Books are ordered for the 1 & 2 Family Dwelling portion of training; however the IO has not yet released the CD with instructional materials. Instructors may have to modify the 2005 CD to reflect changes for 2008 code cycle. DePenning will apply for 18 CEU's from both IAEI and State of Iowa: 14 for Wednesday and Thursday sessions combined, 4 for Friday session. No further breakdown will be offered.

David Bruns and Pat Hansen have offered to help with planning for the conference. The spouse program has been tentatively set.

After reviewing the costs presented by the facility, the following registration prices will be in effect:

	Early (Prior to April1)	Late (After April1)
IAEI Member	\$225	\$275
Non-IAEI Member	\$325	\$375
Retiree	\$100	\$100
Spouse		
w/Program & banquet	\$75	\$75
w/Banquet only	\$30	\$30

The deadline for our block of rooms is April 1<sup>st</sup>, a \$69/per night group rate has been established.

Entertainment for the banquet evening will be "IAEI's Got Talent"; a fun-filled, tongue-in-cheek competition to showcase talent within the Iowa Chapter. More information will be provided online and in registration packets. **Motion by Mentzer, 2<sup>nd</sup> by Dave Sullivan to spend up to \$1000 on items for the show; approved by voice vote. Sullivan made a motion to allow retirees from the IAEI the ability to attend meetings and classes w/o having current IO membership, 2<sup>nd</sup> by Kramer, approved by voice vote.**

Discussion was held regarding honorary memberships and what the Iowa Chapter by-laws stated. **Rick Chambers made a motion for the Iowa Chapter to confer an honorary membership on Mel Sanders, with application being made to the IO for an honorary membership from them as well, 2<sup>nd</sup> by Kramer, approved by voice vote.** Chambers will apply to IO and follow up on any paperwork with them. Chambers

will also collate all members receiving years of service awards to be presented at the Spring Banquet.

Don Thompson presented the Chapter's financial statement. All appeared to be in good order, **motion to approve by Jordison, second by Jeff Copper, approved by voice vote.**

Dennis Jordison and DePenning will work together to complete flyers and promotional information regarding the Spring Educational Meeting.

**Jordison moved a maximum of \$500 could be spent on door prizes to be drawn during the course of the 3 days, 2<sup>nd</sup> by Mike Wetter, approved by voice vote.**

Mentzer will verify protocols for local chapters to follow when sponsoring Western Section officers and other distinguished guests. At present the Iowa Chapter will pay hotel and registration fees for the WS President.

The reimbursement form for members and officers to use when attending WS meetings has been completed and will be posted on website and Mentzer will give brief overview during opening comments at Spring meeting.

**Sullivan made a motion to spend up to \$1000 on a computer and printer for Chapter secretary to use for all Chapter business, 2<sup>nd</sup> by Cooper, approved by voice vote.** It was suggested to buy operating software no older than Windows 2007 Office.

Mentzer will check around and have purchased prior to Spring meeting.

Jordison will check into whether or not he has a gavel to use at meetings since the Chapter's is no longer in our possession.

The nominating committee will get together prior to the Spring meeting to have a slate of officers prepared.

Future dates to include:

October 2010/April 2011                      Storm Lake

October 2011/April 2012                      Ames

Mentzer will submit all future dates/places to IO for publishing.

In regard to memorials for members, **Sullivan motioned to provide a \$50 check w/card to the family in the event of a member or member's spouse death; other deaths or events may be provided direction by the Board, 2<sup>nd</sup> by Kramer, approved by voice vote.**

**Motion to adjourn made at 1220 hrs by Sullivan, second by Thompson, approved by voice vote.**

Respectfully submitted,

Barbara Mentzer  
Secretary  
IAEI, Iowa Chapter