

**Iowa Chapter IAEI  
Executive Board Meeting  
January 12, 2013  
10:00 am, Marion City Hall**

The regular January meeting of the Iowa Chapter IAEI Executive Board was called to order by President Tony Servantez at 10:30 am. All members were present except Bill Noack. The minutes of the previous meeting were read. **A motion to approve was made by Jerry DePenning, seconded by Dwight Kramer, and approved by voice vote (AVV).**

Treasurer Jason Garmoe presented his report to the Board and reminded all we need to perform an internal audit this year at the annual spring meeting. **A motion to approve the treasurer's report was made by Rob Weber, seconded by Jeff Cooper, AVV.** Rick Chambers presented the state of membership. Currently, our Chapter has 189 members, of those 76 are inspectors members, 107 are associates, 1 agency and 1 student. It was mentioned to remind everyone to verify their classification with the International office.

Discussion was held regarding the 2013 spring meeting in Iowa City. DePenning walked the Board through his tentative agenda and topics were discussed. The meeting should be approved for 20 CEU hours and will be submitted to Iowa, Nebraska and South Dakota for pre-approval. Ideas on how to better publicize our conference beyond our membership was discussed. DePenning will make up some flyers to be distributed and we will encourage inspectors and members to pass these out. We will also request mailing lists for all electricians and contractors from the State Electrical office and Iowa Workforce Development. We will also try to get a mailing list of municipalities who perform inspections from the Iowa League of Cities.

The cost for this year's conference was next on the agenda and the following occurred: **A motion was made by Weber and seconded by Dennis Jordison for the following fees: members \$250, non-members \$350, retirees \$100, a \$50 late fee will be assessed for member or non-member registrations on or after April 1, 2013; AVV. Jordison motioned to set the spousal program cost at \$45 and the banquet-only fee at \$30, seconded by Duane Neff, AVV. DePenning motioned to spend up to \$1000 for door prizes between IAEI items and "shopping" items for spring conference, Jordison seconded, AVV. John Claeys motioned to spend up to \$1500 on entertainment for the spring meeting, seconded by Weber, AVV.**

Secretary Barbara Mentzer will ask Dave Sullivan if he will again this year plan and organize the tradeshow and provide prizes for the teams at the code breakfast. Mentzer will also send a formal invitation for the spring meeting to the Western Section President and Secretary.

Up next the Board discussed the location and dates for the fall 2013 and spring 2014 meetings. Mentzer provided proposals from Des Moines area hotels. **DePenning motioned to accept the proposal from Prairie Meadows Racetrack and Casino and move the fall 2013 dates to October 17 & 18th, second by Claeys, AVV.**

Mentzer also brought proposals for the Western Section 2016 meeting from Des Moines area hotels; those will be forwarded to WS Secretary Mike Forister for consideration.

In March, the Associated Builders and Contractors organization is having a tradeshow in Des Moines; a proposal of having a booth for the Chapter to promote and encourage membership was brought to the board. After much discussion, it was a general consensus to have a booth at this event. Mentzer will contact Dave Sullivan and inquire as to cost of booth or if the Chapter can get the booth for no cost as an organization. **Weber made a motion to approve up to \$1500 for purchase of promotional items such as a table banner, pens, pencils, notepads, etc; seconded by Dave Bruns, AVV.** Mentzer will ask the International office to send extra magazines to hand out and membership flyers and forms. A schedule will be made for those willing to attend and man the booth during the show.

Under other Board business, **Kramer made a motion for the Chapter to award an honorary membership to Jerry DePenning for his years of dedicated work for the Chapter and recent retirement from inspections; seconded by Chambers, AVV.** Mentzer will write a letter to the International office providing information about the honorary membership and will have the dues statements sent to the Chapter. **Cooper made a motion to adjourn at 12:37pm, second by Bruns, AVV.**

Respectfully Submitted,

Barbara Mentzer  
Secretary  
Iowa Chapter IAEI