

**Iowa Chapter IAEI
Executive Board Meeting
July 16, 2011 Minutes**

The Executive Board of the Iowa Chapter IAEI was called to order by President Rob Weber @ 1040hrs on July 16, 2011. Attendance was as follows:

Present:	Rob Weber	Absent:	Bill Noack
	Barbara Mentzer		Jeff Cooper
	Don Thompson		Duane Neff
	John Claeys		Mike Wetter
	Jerry DePenning		Tony Servantez
	Dennis Jordison		Mel Duncan
	Dwight Kramer		
	Rick Chambers		

No minutes had yet been prepared from the Spring 2011 Educational conference. Those will be submitted for approval at the Fall meeting.

Don Thompson submitted the treasurer's report for approval. After the majority of bills were paid for the Spring conference, the balance of accounts as of June 30, 2011 is \$52,368.38. A full report of Spring conference expenses will be submitted at Fall meeting. **A motion to approve the treasurer's report was made by Jerry DePenning, 2nd by Dwight Kramer, motion passed by voice vote.**

In Old Business, only one member had submitted an advertisement idea for submission to Western Section for our Chapter. After a bit of discussion, **Dennis Jordison made a motion to accept and submit the work designed by Dwight Kramer for our Chapter's Western Section advertisement, second by Chambers, approved by voice vote.** Secretary Mentzer will submit the artwork to Western Section Secretary Forister for publication.

The agenda for the fall conference was discussed and several topics will be covered this year: circuit breakers, equipotential planes, windmills, charging stations, photovoltaic calculations, and possibly a few code panel questions. The tentative agenda calls for class from 1000hrs-1700hrs on 10/13 with the executive board meeting to follow at 1800hrs. On 10/14 class will be held from 0800hrs-1500hrs. 12 continuing education hours will be offered and accepted in Iowa, Nebraska, South Dakota and Minnesota.

Jordison made a motion for the fees for the Fall conference to be set at \$125 member cost with the late fees and non-member fees to be as past practice; second by Kramer, passed by voice vote.

DePenning and Chambers are scouting locations for the Fall 2012/Spring 2013 meetings in the Cedar Rapids/Iowa City area.

The website was discussed and updates were requested to be posted on meeting dates and future meeting locations. Secretary Mentzer will request the web designer to make the announcement area more "flashy" to catch the viewer's attention.

Updates also need to be sent to the Western Section and the International office to have future dates posted on their website as well.

The policy for presenter reimbursement was brought up and discussion was held about how to help presenters who are attending our entire meeting with expenses. **Jordison made a motion to add to the policy that the presenter must request the waiver of fees on the conference registration form; 2nd by Thompson, approved by voice vote. A motion was made by John Claeys to reimburse Rick Chambers for the Spring conference since he was a presenter at the meeting, 2nd by Kramer, approved by voice vote.** Secretary Mentzer will update the policy and post it on the website. With no further business before the board, **a motion to adjourn was made by DePenning, 2nd by Jordison, approved by voice vote at 1250 hrs.**

Respectfully submitted,

Barbara Mentzer
Iowa Chapter Secretary